

PART-TIME COURT CLERK

TOWN OF BLOOMING GROVE is seeking a part-time Court Clerk. Responsibilities include, but are not limited to, participating in functions and activities relating to the court system where civil, criminal and/or traffic cases are processed. Work is carried out in accordance with established procedures of court operations related to case processing. The position is a non-competitive Civil Service position. Submit cover letter, and resume to the Town of Blooming Grove, Attn: Personnel, PO Box 358, Blooming Grove, NY 10914 or email to personnel@bloominggrove-ny.gov please include Court Clerk in subject line. Applications must be received by July 2, 2018.